Presentation Skills

Would you like to be more confident when presenting or speaking in public?

Our Presentation Skills course will help you create a genuinely engaging presentation and deliver it with confidence, clarity and conviction.

See yourself on the big screen! At the beginning of the course we will film and review your initial presentation, offering plenty of tips and constructive feedback. After 2 days of learning we'll film and review your final presentation so we can see a before and after comparison. Because this is conducted in a safe learning environment we have found this approach to be one of the most powerful methods for improving presenting skills.

Snapshot

Duration: 2 days

Learning Outcomes

At the end of this program you will be able to:

• Structure a presentation

• Use a variety of strategies to engage an audience

• Effectively deal with nerves

• Recognise and use nonverbal communication effectively

• Present information powerfully to persuade an audience

Course Content

Setting the Context

• Introduction

• Learning outcomes

• Participant objectives

Give it a go! (Presentation 1)

• Deliver a short presentation that will be recorded and reviewed

• Whole group feedback session

• Identify opportunities for development

Preparing Effectively

- Clarify your purpose and outcomes
- Understand your audience
- Consider the environment

Develop your content

- Determine a logical structure
- Identify your content and supporting points
- Develop your key message

Engage your audience

- The three V's for engaging
- Non-verbal language
- Fine tuning your voice
- Choose the right language

Start well and finish strong

- Create a dynamic introduction
- Conclude powerfully

Persuading your audience

- The art of storytelling
- Using visual aids
- Presenting facts and evidence

Dealing with nerves

- The peak performance curves
- Strategies for staying calm
- Relaxation techniques

Rising to the occasion (Presentation 2)

- Final Presentation

Whole group feedback discussion

- Where to from here?