

Train the Virtual Trainer

Virtual Class

This course focuses on training the virtual trainer to confidently deliver valuable virtual classroom training, which ensures that audiences are engaged and inspired to embed the key learnings. It is delivered over 2 x 120-minute facilitator led Virtual Classroom sessions. This highly interactive course provides trainers with the skills, tools and techniques to gain powerful strategies on the mechanics of virtual learning and confidently deliver highly engaging sessions to audiences to ensure maximum motivation to turn talk into action at work.

Snapshot

Duration: 2 x 120 minutes

Category: Train the Virtual Trainer

Platform: Adobe Connect

Learning Outcomes

At the end of this program you will be able to:

- Identify the value and benefits of Virtual Classroom training
- Discover design strategies to ensure content is suitable to virtual learning capabilities
- Develop confidence in all the mechanics of the Virtual Classroom platform
- Get prepared for your Virtual Classroom sessions and develop a powerful online presence
- Build your vocal performance through tone, clarity and pace
- Motivate learners effectively in the live Virtual Classroom environment
- Create stimulating learning interactions in the Virtual Classroom
- Incorporate participative activities that bring your Virtual Classroom to life
- Keep learners engaged throughout and minimise distractions



Session 1 - Content Overview

- Gain insight into how virtual classroom sessions are designed to enable you to prepare to deliver in a dynamic and engaging way.
- Become familiar with all the mechanics of the virtual classroom platform so that you are confident in using all the available tools.
- Set up your desk in preparation for delivery of the session – what do you need to have available for a successful session?
- Techniques for inviting participants to the session to set expectations.
- Open the session using techniques to welcome participants and to ensure that they participate throughout the session.
- Close the session with appropriate activities to embed the learning.
- Build your ability to integrate interactivity into the session making use of the chat function as well as a list of further engagers, ice-breakers and energisers.
- Receive a Virtual delivery 'cheat sheet' to confidently move through the virtual training process from pre to post-session.
- Set action plans for ongoing development and in preparation for session 2.

Session 2 - Content Overview

- Review key outcomes from session 1.
- This session focuses on use of voice in the virtual classroom as a key component of ongoing engagement.
- Become a broadcaster! Learn more about tone and pace to articulate your message more clearly.
- Adapt your voice for clarity and variety to ensure that your participants are indeed participating and learning.
- Identify ways in which you can implement exercises to become more engaging.
- Gain confidence in using more advanced activities to ensure that your learning key messages are embedded and applied in the workplace.
- Wrap it up by using effective closers and make commitments to implementing your skills as virtual classroom facilitators.
- Closing comments and set final action plans for ongoing development.



Thank you

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*I can attest that MCI Solutions absolutely deliver on their promise of innovation. The quality of the content is excellent, the calibre of facilitators is great, and I think the participant experience **really sets MCI Solutions apart.***