


MCI Solutions Training Schedule - Sydney

COURSE TYPE	COURSE NAME	DURATION	PRICE (inc GST)	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER		
Microsoft Office and Adobe	Excel VBA Advanced	2 Days	\$1,340.00			18		28		Book Now	
	Project Introduction	2 Days	\$1,340.00		17					Book Now	
	Adobe										
	Illustrator Introduction	2 Days	\$1,340.00				4, 5			Book Now	
	InDesign Introduction	2 Days	\$1,340.00		28		19			Book Now	
	Photoshop Introduction	2 Days	\$1,340.00		3	27			5	Book Now	
	Excel										
	Excel Advanced	1 Day	\$450.00			1, 28		21		Book Now	
	Excel Intermediate	1 Day	\$450.00		22	21	10	16	17	Book Now	
	Excel Introduction	1 Day	\$450.00		11	14	3	7	10	Book Now	
	Excel VBA Advanced	2 Days	\$1,340.00					27		Book Now	
	Excel VBA Introduction	2 Days	\$1,340.00		28					Book Now	
	PowerPoint										
	Powerpoint Advanced	1 Day	\$450.00	27	30						Book Now
	PowerPoint Introduction	1 Day	\$450.00		14	29	9	9			Book Now
	Project										
	Project Advanced	1 Day	\$670.00		10		13				Book Now
	SharePoint										
	SharePoint 2013 Intermediate - Site Owners	2 Days	\$1,340.00			4					Book Now
	SharePoint 2013 Introduction	1 Day	\$670.00				12				Book Now
	Visio										
	Visio Introduction	2 Days	\$1,340.00		15		30			14	Book Now
	Word										
Word Advanced	1 Day	\$450.00	30			11	30			Book Now	

* Denotes GST exempt

Dates in green indicate guaranteed to run courses

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Microsoft Office and Adobe	Word Intermediate	1 Day	\$450.00		22		25		7	Book Now	
	Word Introduction	1 Day	\$450.00			20		23		Book Now	
Professional Development	Business Writing										
	Business Writing	1 Day	\$700.00		25		2			Book Now	
	Writing Business Cases and Proposals	1 Day	\$700.00		15					Book Now	
	Writing Policies and Procedures	2 Days	\$2,100.00		24				10	Book Now	
	Influence and Negotiate										
	Difficult Situations at Work	2 Days	\$1,400.00					2			Book Now
	Influencing Skills	1 Day	\$700.00		24				3		Book Now
	Influencing Skills Advanced 1 - Convincing Conversations	1 Day	\$700.00		30				11		Book Now
	Leadership for Management										
	Finance for Non-Finance Managers	2 Days	\$1,400.00		28					12	Book Now
	Leadership Essentials	1 Day	\$700.00		1			20			Book Now
	Leadership Managing People	2 Days	\$1,400.00				21			24	Book Now
	Strategic Thinking and Planning	1 Day	\$700.00		23						Book Now
	Time Management	1 Day	\$700.00	30		6				6	Book Now
	Personal Leadership										
	Communications – Making Connections	1 Day	\$700.00		10				1		Book Now
	Customer Service – Reaching for Remarkable	1 Day	\$700.00		4	12				4	Book Now
	Managing Stress & Resilience	1 Day	\$1,400.00			15		13			Book Now
	Presentations Skills										
	Presentation Skills	2 Days	\$1,400.00					3		18	Book Now
	Project Management										
	Project Management	2 Days	\$1,400.00		9	4				20	Book Now
	Training Academy										
Advanced Facilitation Skills Powered by Gamestorming	1 Day	\$900.00		30						Book Now	
LEGO® SERIOUS PLAY® Methodology Facilitator Program	3 Days	\$3,000.00			6				26	Book Now	
Train the Trainer	2 Days	\$1,400.00		7				2		Book Now	

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MCI Solutions Training Schedule - Melbourne

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Microsoft Office and Adobe	Adobe									
	Illustrator Introduction	2 Days	\$1,340.00				9		Book Now	
	InDesign Introduction	2 Days	\$1,340.00				17		Book Now	
	Excel									
	Excel Advanced	1 Day	\$450.00		17	19		14	Book Now	
	Excel Intermediate	1 Day	\$450.00	30	17	8		7	Book Now	
	Excel Introduction	1 Day	\$450.00			6	2		Book Now	
	Excel VBA Advanced	2 Days	\$1,340.00			13			3	Book Now
	Excel VBA Introduction	2 Days	\$1,340.00		24					Book Now
	PowerPoint									
	PowerPoint Advanced	1 Day	\$450.00			21		15		Book Now
	PowerPoint Introduction	1 Day	\$450.00			20		8		Book Now
	Project									
	Project Advanced	1 Day	\$670.00			1				Book Now
	Project Introduction	2 Days	\$900.00		2					Book Now
	Visio									
	Visio Introduction	1 Day	\$670.00			4				Book Now
	Word									
	Word Advanced	1 Day	\$450.00			22				Book Now
	Word Intermediate	1 Day	\$450.00		28					Book Now
Professional Development	Business Writing									
	Business Writing	1 Day	\$700.00		9		4		Book Now	
	Writing Business Cases and Proposals	1 Day	\$700.00		31				Book Now	
	Writing Policies and Procedures	2 Days	\$2,100.00		29				Book Now	

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Professional Development	Influence and Negotiate								
	Influencing Skills	1 Day	\$700.00		10		11		Book Now
	Leadership for Management								
	Finance for Non-Finance Managers	2 Days	\$1,400.00			28			Book Now
	Leadership Essentials	1 Day	\$700.00		21			11	Book Now
	Leadership Managing People	2 Days	\$1,400.00				1, 6		Book Now
	Time Management	1 Day	\$700.00			18			Book Now
	Presentations Skills								
	Presentation Skills	2 Days	\$1,400.00		7				Book Now
	Project Management								
Project Management	2 Days	\$1,400.00			13			18	Book Now

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MCI Solutions Training Schedule - Online


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Microsoft Office and Adobe	Excel								
	Virtual Class - Excel: Dashboards	1.5 hour	\$99.00			13			Book Now
	Virtual Class - Excel: Data modelling with Scenarios, Goal Seek & Solver	1.5 hour	\$99.00			12			Book Now
	Virtual Class - Excel: Formulas for everyday calculations	1.5 hours	\$99.00		16				Book Now
	Virtual Class - Excel: Mastering VLOOKUP formulas	1.5 hour	\$99.00		16				Book Now

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